

# Screen English (English Literature and Film) Second Semester 2017

## Grading System and Classroom Policies

*Dr. Ian Done D. Ramos*

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**Office :** Room 402, Humanities Building, The University of Suwon

**Office Hours :** Tuesday, 2:30 ~ 3:20PM

Wednesday, 12:30PM ~ 2:20PM

Thursday, 11:30PM ~ 12:20PM

### Grading:

Grading is done on a curve. It means only the very top 40% of students can get an A/A+ grade, the next 30% only can get B/B+, and the lowest 30% will be awarded C grade or lower. You are competing against each other.

### Absences:

*If you **miss 4 classes**, it is school policy that you are given an **F** grade. Absences will only be excused if you can provide an authentic doctor's note or if a **valid** reason is given to the teacher.*

### Class Rules:

- ✓ If you come more than **10 minutes** after start of class, you will be marked late.
- ✓ If you are more than **30 minutes late**, you will be marked absent.
- ✓ Please turn your cell phone to vibrate during class, and **PUT IT AWAY**.
- ✓ Homework must be handed in on time. Late homework will result in a lower grade.
- ✓ All written work should be your own. Avoid **PLAGIARISM**.
- ✓ Speak **English only** in class.
- ✓ Sleep at home. Remember, class participation is a part of your final grade.
- ✓ Do your best to participate and have fun.

### Class Schedule:

Please check the Suwon University website, [www.suwon.ac.kr](http://www.suwon.ac.kr), or my homepage, [www.suwonunivenglishian.weebly.com](http://www.suwonunivenglishian.weebly.com), for your class details. If there are any changes, I will inform you ahead of time.

Good luck!